



**AC Board Meeting
July 29, 2025 at 5:00pm
Adjourned to August 5, 2025 at 5:00pm.**

Present:

Sarah-Jane Whitehead	Presiding Board Member
Stephen Miller	Deputy Presiding Board Member
Kylee Jefferies	School Leader
Leslie Pakau	Parent Representative
Shantae Bedggood Katipa	Student Representative

Apologies:

Caroline McLeod	Parent Representative
Lisa Takuira	Staff Representative
Benjamin Samuel	Parent Representative

It was then moved that the apologies be accepted.

Moved: SJW

Seconded: Sm

Carried:

Declaration of conflict of interest:

In Attendance:

Members of the public:

Agenda Item	Discussion
AC Board Minutes for June 24 2025, to be ratified on July 29, 2025.	June 24, 2025 - AC Board Agenda Minutes 2025 Moved: SJW Seconded: Sm
July 1, Roll Return	
School Leader Report	 Moved: SJW Seconded: Sm
EOTC - Preliminary approval L3GGP Tutukaka snorkelling trip	It was then discussed and endorsed by the AC Board, the preliminary approval for the L3GGP Tutukaka Snorkelling Trip. Moved: Tk Seconded: SJW
Human Resources	It was then moved that the following from the HR Board report - July 2025 be accepted. Moved: LP Seconded: SJW
Monthly Finance Report Monthly Management Accounts Property Update	It was then moved that the following from the Monthly Management Accounts - July 2025 be Accepted. <ul style="list-style-type: none"> ● Surplus, under staffed by 2. ● Auditors report deficit - school lunches AC Board are aware of this ● Payroll - one of SUE Reports ● Cyclical maintenance <p>No other major concerns to report.</p> Moved: SJW Seconded: Sm

4. IN-COMMITTEE

It was then moved that the AC Board go 'into committee' to discuss matters relating to staff members and students and matters of a commercially sensitive nature, this being necessary to protect the privacy of the individuals under Section 9 of the Official Information Act 1982.

At: N/a	 Moved: Seconded:
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OUT OF IN-COMMITTEE

At: N/a
Moved: Seconded:
<i>In committee items to be released to main minutes:</i>

Actions for next meeting

Action	Who	Timeframe

Signed by:



Sarah-Jane Whitehead (Presiding member)

Date: September 16, 2025