



**AC Board Meeting  
April 1, 2025 at 5:00pm**

**Present:**

Sarah-Jane Whitehead	<b>Presiding Board Member</b>
Kylee Jefferies	<b>School Leader</b>
Stephen Miller	<b>Board Member</b>
Leslie Pakau	<b>Parent Representative</b>
Benjamin Samuel	<b>Parent Representative</b>
Caroline McLeod	<b>Parent Representative</b>
Shantae Bedggood Katipa	<b>Student Representative</b>
Lisa Takuira	<b>Staff Representative</b>

**Apologies:**

*It was then moved that the apologies be accepted.*

**Moved:**

**Seconded:**

**Carried:**

**Declaration of conflict of interest:**

**In Attendance:**

**Members of the public:**

Agenda Item	Discussion
<i>AC Board Minutes for February, 2025, to be ratified on April 1, 2025</i>	<p><i>February AC Board Agenda Minutes 2025</i></p> <p><b>Moved: SM</b> <b>Seconded: TK</b></p>
<i>Board responsibilities: electing Deputy Presiding Member</i>	<p><i>The AC Board endorse Stephen Miller to be elected as the Deputy Presiding Member for the AC Board 2025. Stephen Miller accepts this delegation.</i></p> <p><b>Moved: BS</b> <b>Seconded: SJW</b></p>
<i>Board Plan</i>	<p><i>The AC Board reviewed the current 2025 Board Plan and amended accordingly.</i></p> <p><b>Moved: SJW</b> <b>Seconded: SM</b></p>
<i>School Leader Report</i>	<p><i>The School Leader's Report was presented to the Board by Kylee Jefferies with discussion of the following:</i></p> <ul style="list-style-type: none"> <li>● <i>ASB Polyfest 2025</i></li> <li>● <i>Home School Partnership Meetings</i></li> <li>● <i>EME Awards</i></li> <li>● <i>NCEA information evening for the school community</i></li> <li>● <i>ERO Review</i></li> <li>● <i>March 1, 2025 roll return</i></li> <li>● <i>School Leavers data</i></li> <li>● <i>Attendance progress</i></li> <li>● <i>Logistics Report</i></li> <li>● <i>NCEA Entries</i></li> </ul> <p><i>It was then moved that the following from the <b>School Leaders Report - March 28, 2025</b> be accepted.</i></p> <p><b>Moved: TK</b> <b>Seconded: LP</b></p>
<p><i>Human Resources</i></p> <p><i>Police Vetting &amp; Teachers Registration update.</i></p>	<p><i>It was then moved that the following from the <b>HR Board report - March 28, 2025</b> be accepted.</i></p> <p><b>Moved: SM</b> <b>Seconded: LP</b></p>

Monthly Finance Report  Monthly Management Accounts	It was then moved that the following from the <b>Monthly Management Accounts - March, 2025</b> be Accepted.  <b>Moved: SM</b> <b>Seconded: SJW</b>
Property Report	It was then moved that the following from the <b>Property Report - March, 2025</b> be Accepted.  The Board then resolved that further investigation is required with the Canopy Project and the proposed LED Lighting.  <b>Moved: SM</b> <b>Seconded: SJW</b>

#### 4. IN-COMMITTEE

*It was then moved that the AC Board go 'into committee' to discuss matters relating to staff members and students and matters of a commercially sensitive nature, this being necessary to protect the privacy of the individuals under Section 9 of the Official Information Act 1982.*

<b>At: 5:15pm</b>	
	<b>Moved: SJW</b> <b>Seconded: LP</b>

#### OUT OF IN-COMMITTEE

<b>At: 6:00pm</b>	
	<b>Moved: SJW:</b> <b>Seconded: LP</b>
<b>In committee items to be released to main minutes:</b>	
<i>That the board approves William Langi's discretionary leave request from July 7 - August 8, 2025.</i>	
<i>That the board approves Ethel Colohan discretionary leave request from August 18 -29, 2025.</i>	
<i>That the board approves Elena Vidiella-Lopez discretionary leave request from July 14 18, 2025.</i>	

*Any other matters:*

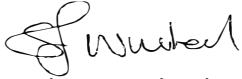
*Actions for next meeting*

Action	Who	Timeframe

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*Meeting closing time: 6:30pm*

*Signed by:*

A handwritten signature in black ink, appearing to read 'S Whitehead', written in a cursive style.

*Sarah-Jane Whitehead (Presiding member)*

*Date: May 13, 2025.*